



4. Filing fee for appeal. (Note that separate fee waivers may be needed for the initial case and the appeal.)

The other possible costs that are not waived, unless specifically ordered by the court, include witness fees and the cost of recording or transcribing the trial or hearing.

### **FILLING OUT FORM #37**

#### **Header**

Use the same information as was used on the appropriate Tenant's Affidavit/Declaration (Forms #13, #14, #15 or #16).

#### **Parties**

You must fill in the names, addresses and phone numbers of the Landlord/Plaintiff and Tenant/Defendant as set forth on your Tenant's Affidavit/Declaration (Forms #13, #14, #15 or #16).

#### **Case No. and Dept. No.**

Leave blank. The court will assign a number.

#### **Body of Application**

There is nothing to do here.

### **SIGNATURE SECTION**

You must sign, print your name, and put in the date where indicated in the signature block.

### **FILLING OUT FORM #38**

It is essential that all of the information in the Affidavit be correct and truthful.

**Note: You swear you are telling the truth in the Affidavit and lying is a criminal misdemeanor.**

#### **Header**

Use the same information as was used on the appropriate Tenant's Affidavit/Declaration (Forms #13, #14, #15 or #16).

#### **Parties**

You must fill in the names, addresses and phone numbers of the Landlord/Plaintiff and Tenant/Defendant as set forth on your Tenant's Affidavit/Declaration (Forms #13, #14, #15 or #16).

Case No. and Dept. No.

Leave blank. The court will assign a number.

Body of Affidavit

Number 1

Print your name.

Number 2

There is nothing to do here, except, again, it is essential that all of the information in the Affidavit be correct and truthful.

Number 3

Fill in the blanks for all the requested information.

**AFFIDAVIT/DECLARATION**

You have a choice between signing the document in front of a notary, making the document an affidavit, or signing a declaration without a notary. Generally, clerks are available to certify that you signed the document. However, both alternatives mean that if you are not being truthful, you could be prosecuted for perjury.

**FILLING OUT FORM #39**

Header

Use the same information as was used on the appropriate Tenant's Affidavit/Declaration (Forms #13, #14, #15 or #16).

Parties

You must fill in the names, addresses and phone numbers of the Landlord/Plaintiff and Tenant/Defendant as set forth on your Tenant's Affidavit/Declaration (Forms #13, #14, #15 or #16).

Case No. and Dept. No.

Leave blank. The court will assign a number.

Body of the Order

There is nothing to do here; the court will complete this part of the form.